



BLYTH TOWN COUNCIL

Minutes of the Governance Committee held on Wednesday 30 June Port of Blyth Training Rooms, Quay Road, Blyth, NE24 3PA

Present:

Councillors: J R Potts (Chair), W Taylor (Vice-Chair), D Carr, A Cartie, B Erskine, K Nisbet, J Reid, M Richardson, S Stanger, A Watson

Officers:

J Hughes, Town Clerk
M Wilkinson, Deputy Town Clerk
K Lawson, Customer Service & Admin Assistant

Other Attendees: - 0

Members of the Public – 0

Minute No	
1	Apologies for Absence Councillors: G Davey, S Davey, C Jones
2	Disclosure Interests and Grant of Dispensations None.
3	Minutes of the Governance Committee held on Tuesday 29 April 2021 The minutes were noted as a true record.
4	Budget Monitoring – All Committees 1. Budget Monitoring Statement The Chair referred to the budgetary control statement circulated to members. No matters were raised. 2. Bank Reconciliation The Chair discussed the bank reconciliation. The contents were noted and no comments made.

<p>5</p>	<p>Draft Service Plan</p> <p>The Chair advised that this was a draft document which identifies the key priorities for the service in 2021/22.</p> <p>Members agreed the plan and raised no concerns.</p>
<p>6</p>	<p>Decision Report</p> <p>1. Insurance Cover – War Memorials</p> <p>The Deputy Town Clerk referred to the decision report which gives information regarding the insurance options available to the Council as previously gathered by Officers.</p> <p>A lengthy and detailed discussion took place with various points raised regarding self-insurance/part-insurance and many risk management factors.</p> <p>The Town Clerk summarised the work carried out on all of the war memorials in recent years and the vast improvements made to all.</p> <p>After a detailed discussion it was agreed that the Council would self-insure all war memorials.</p>
<p>7</p>	<p>Information Report (not for discussion at Committee)</p> <p>Members noted the information report with regard to:</p> <ol style="list-style-type: none"> 1. Investments 2. Additional Hours 3. Freedom of Information Requests
<p>8</p>	<p>Delegated Actions</p> <p>There were no delegated actions to report.</p>
<p>9</p>	<p>Any Other Business</p> <p>The Chair provided a statement of thanks on behalf of the Committee thanking the staff for all of their hard work over the lock-down period, working from home but managing to keep the council up and running.</p>

10	<p>Date & Time of Next Meeting</p> <p>The next meeting of the Governance Committee will be held at 6.30 pm on Thursday 30 September. Venue to be confirmed.</p>
11	<p>Part II</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public excluded, and they are instructed to withdraw.</p>

Members of the Governance Committee

J R Potts (Chair)	C Jones
W Taylor (Vice-Chair)	K Nisbet
D Carr	J Reid
A Cartie	M Richardson
G Davey	S Stanger
S Davey	A Watson
B Erskine	