



BLYTH TOWN COUNCIL

You are hereby requested to attend a meeting of the Governance Committee to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

Date: Tuesday 7 October 2025

Time: 6.30 pm

MEMBERS OF THE GOVERNANCE COMMITTEE

B W Elliott (Chair)	C Jones
M Peart (Vice Chair)	D Nicholson
R A Baker	K Nisbet MBE
D Campbell	W Ploszaj
D Carr	N Rolls
T E Elliott	D Swinhoe
D Johnson	

Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting. Members are reminded to observe the Blyth Town Council Code of Conduct

The Council Chamber will be open to members of the public 10 minutes before the meeting is about to commence.

Please remember to sign in.

Malcolm Wilkinson
Town Clerk

Date: 30 September 2025

AGENDA

1	Apologies for Absence
2	Disclosures of Interests and Grant of Dispensations
3	<p>Minutes of the previous Governance Committee</p> <p>The minutes of the previous Governance Committee meeting held 10 July 2025 were agreed at the meeting of the Full Council held on 17 July 2025.</p>
4	<p>Actions arising from the Previous Minutes</p> <p>Update to be provided;</p> <ul style="list-style-type: none"> • DBS Checks for Members and Staff • Insurance Review
5	Budget Monitoring Report – All Committees
6	<p>External Audit Report 2024/25</p> <p>Completion of Audit 2024/25 Letter</p> <p>It is RECOMMENDED that the members note:</p> <ul style="list-style-type: none"> • The successful completion of the External Audit 2024/25 with no matters arising, and • The publication of the Notice of Completion of Audit 2024/25 in the Council notice board and on the Council website. <p>(The above documents will be submitted to the next Full Council for ratification)</p>
7	<p>Decision Report – Mayoral Cadet Policy</p> <p>It is RECOMMENDED for Governance Committee to consider and recommend to Council that this policy be adopted.</p>
8	<p>Decision Report – Civic Regalia & Commemorative Memorabilia</p> <p>It is RECOMMENDED to approve the proposal of purchasing civic regalia for the use at official civic events and commemorative memorabilia at a cost of £1,470,00.</p>

9	Attendance Policy It is RECOMMENDED for Governance Committee to consider and recommend to Council that this policy is adopted.
10	Date & Time of Next Meeting The next meeting of the Governance Committee will be held in the Council Chamber, Arms Everytne House on Tuesday 6 January 2026 at 6.30 pm.