



BLYTH TOWN COUNCIL

You are hereby requested to attend a **Meeting** of **BLYTH TOWN COUNCIL** to be held on **Thursday 15 October 2026** in the Council Chamber, Arms Everytyn House, Quay Road, Blyth. NE24 2AS. This meeting will immediately follow Public Question Time at 6.00 pm and will commence once any questions have been answered or at the latest 6.20 pm.

MEMBERS OF THE COUNCIL

M Peart (Mayor)	B Erskine
D Nicholson (Deputy Mayor)	D Johnson
R A Baker	C Jones
D Campbell	M Nicholson
D Carr	K Nisbet MBE
A Cartie	N Rolls
B W Elliott	D Swinhoe
T E Elliott	J Woods

Public Question Time will take place at **6.00 pm for a maximum of 20 minutes**. A person may ask a maximum of two questions which must be relevant to Blyth Town Council. Written questions are preferred, however, questions will be accepted at Council. No discussion or debate will take place on the question once it has been answered. Only one person will answer a question. Questions and responses will be anonymised and publicised on the Blyth Town Council website. **The Question Time procedure is available on the website by following this link** [Freedom of Information Policy](#)

Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting. Members are reminded to observe the Blyth Town Council Code of Conduct

The Council Chamber will be open to members of the public 10 minutes before the meeting is about to commence. Please remember to sign in.

The deadline for receipt of an apology for absence shall be the end of office hours on the same day as the meeting. Apologies for absence shall be made directly in advance and not via a third person such as another Member at the meeting.

A handwritten signature in black ink, appearing to read 'Malcolm Wilkinson'.

Malcolm Wilkinson
Town Clerk

Date: 8 October 2026

AGENDA:

1	Apologies for absence
2	Disclosure of Interests and Grant of Dispensations
3	Mayor's Announcements
4	Minutes of the Special Meetings of Blyth Town Council. To agree the minutes of the Special Meeting of Blyth Town Council held on 1 October 2026 (<i>to be circulated</i>) To agree the minutes of the Special Meeting of Blyth Town Council held on 24 September 2026
5	Committee Minutes to be agreed: 6 October 2026 – Governance Committee (<i>to be circulated</i>) 24 September 2026 – Community Development Committee 17 September 2026 – Environment Committee 8 September 2026 – Community Funding Sub-Committee 13 August 2026 – Staffing Sub-Committee
6	Annual Governance and Accountability Return 2025/26 Completion of Audit 2025/26 Letter It is RECOMMENDED that the members note: • The successful completion of the External Audit 2025/26 with one matter arising, • The information note relating to the matter arising, and • The publication of the Notice of Completion of Audit 2025/26 in the Council notice board and on the Council website.
7	Internal Audit Interim Report 2026/27 It is RECOMMENDED that the members note the Internal Audit Interim Report for information purposes.
8	Decision Report – Office Arrangements Christmas 2026 The Council is recommended to RESOLVE to approve closing the Offices and general services provided by staff, from 4:30pm on Friday 18 December 2026 until 9.00am on Monday 4 January 2027.

9	Changes in Committee Membership To RESOLVE and agree the revised Committee Memberships.
10	DATE OF THE NEXT MEETING The next meeting of Full Council will be held on Thursday 14 January 2027 in the Council Chamber, Arms Everytne House. Public Question Time starts at 6.00pm and Council will commence directly afterwards.
11	Part II Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.
12	Member Request for Leave of Absence
13	Good Citizen's Award
14	Let's Celebrate Towns
15	Office Accommodation Decision
16	Decision Report – Environmental Options Appraisal

Strategic Objectives Community Survey Update