



BLYTH TOWN CARNIVAL 2024-2026

Following the success of the previous Blyth Town Carnivals, beginning in 2017, expressions of interest are being sought to continue to deliver the Carnival on behalf of Blyth Town Council for 2024, 2025 and 2026.

Blyth Town Council wishes to appoint an appropriately experienced organisation/individual to provide the necessary expertise and capacity to plan, coordinate and deliver a high-quality town carnival for next three years.

You must have a proven track record of running large street carnivals, or similar events, and a strong community ethic. This carnival is to include as many local groups, clubs, community centres and associations as possible. It is essential that local community groups and schools are invited to take part in both creating props for the parade and joining in the parade on the day.

Each year the parade has grown both in the numbers taking part on the day and those taking part in workshops both artistic and musical. The parade has seen different themes over the years and more recently the theme was 'Blyth', celebrating all aspects of our town.

At the previous carnivals we have had decorated bicycles, floats that were pushed or pulled and many people walking in the parade. Photos of the previous parades can be viewed online on the Blyth Town Council website and Facebook page or by contacting Blyth Town Council.

The budget set for this event is £15,000 which covers producing the Carnival and creating an event area afterwards with stalls, food, rides etc. A further £3,000 budget is agreed to cover the health and safety, traffic management and first aid.

Support and advice on local licences etc for this project will be given by the Events co-ordinator at Blyth Town Council who will also work with the chosen partner on health and safety and traffic management.

The dates previously used allow the carnival to take place in school term time as it is essential that all the local schools are invited to take part. The proposed dates for the next 3 years would be Saturday 6 July 2024, Saturday 5 July 2025 and Saturday 4 July 2026 (subject to change)

Due to regeneration work currently taking place in the town centre the route of the Carnival each year will be discussed with the chosen organisation.

In the first instance please send your expression of interest to us outlining your experience and giving a brief insight into your ideas and plans as well as information on any groups you work with in Blyth in no more than 500 words.

You must have a minimum of £10,000,000 (ten million pounds) EL & PL insurance and be DBS registered to apply to deliver this event.

From this information we may wish to invite interested parties to attend a meeting at Blyth Town Council to give a presentation and answer questions. This presentation will take place Tuesday 13 February 2023 6 pm. The successful person/organisation will be notified shortly afterwards. This contract will be awarded for three years (2024-2026) following positive feedback after each carnival. The council reserve the right to cancel the event at any time within the three years.

If any further information is required please email

events@blythtowncouncil.org.uk

Questions of a general nature will be answered and then shared with the other interested parties.

Submissions must be received by **12.00 noon on Monday 29 January 2024** Please send your submission by post to the address below or by email to carnival@blythtowncouncil.org.uk

Please call us before the deadline on 01670 361668 for confirmation that your submission has been received.

BLYTH TOWN COUNCIL

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