



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF THE GOVERNANCE COMMITTEE

You are hereby requested to attend a **Virtual Meeting** of the **Governance Committee** on Thursday 29 April 2021 at 2.00 pm.

A link will be emailed to you on Thursday 29 April 2021

There will be a link on the website for the public to click onto 5 minutes before the meeting starts.

The Agenda for this meeting is set out below

Joseph Hughes
Town Clerk

Date: 20 April 2021

Information reports that have been circulated with this agenda will not form any part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items please contact the Town Clerk and Deputy Town Clerk in the first instance.

AGENDA

1	Apologies for Absence
2	Disclosures of Interests and Grant of Dispensations

<p>3</p>	<p>Minutes of the Governance Committee held on Tuesday 5 January 2021</p> <p>To note the minutes as a true record.</p>
<p>4</p>	<p>Actions arising from the Previous Minutes</p> <p>There are no outstanding actions.</p>
<p>5</p> <p>5.1</p> <p>5.2</p>	<p>Budget Monitoring – All Committees</p> <p>Budget Monitoring Statement</p> <p>Bank Reconciliation</p>
<p>6</p>	<p>Decision Report 1</p> <p>1. Committee to confirm the financial situation following the completion of accounts 2020/2021 – Review of Out-turns against Probable 2020/2021.</p> <p>2. Committee to approve the documents listed in connection with Annual Governance and Accountability Return 2020/2021 prior to approval to Full Council and before submission to the External Auditor:</p> <ul style="list-style-type: none"> 1. Council’s Internal Auditor’s Report 2. Annual Internal Audit Report 2020/2021 3. Annual Governance Statement 2020/2021 4. Accounting Statements for 2020/2021 <p>3. Appointment of Internal Auditor 2021/2022</p>
<p>7</p>	<p>Decision Report 2</p> <p>Insurance of War Memorials</p>
<p>8</p>	<p>Information Report</p> <p>Please see attached report with regard to:</p> <ul style="list-style-type: none"> 1. Investments 2. Internal Audit Work Carried out 2020/21 3. FOI’s

9	<p>Delegated Actions</p> <p>There are no delegated actions to report.</p>
10	<p>Any Other Business</p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk to be genuinely urgent.</p>
11	<p>Date & Time of Next Meeting</p> <p>The next meeting of the Governance Committee on Tuesday 29 June 2021 at 2.00 pm. If current restrictions continue this may be an electronic meeting.</p>
12	<p>Part II</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public excluded, and they are instructed to withdraw.</p>

Members of the Governance Committee

J R Potts (Chair)
W Taylor (Vice-Chair)
A Cartie
K Nisbet
A Parson
J Reid
M Richardson
L Rickerby
S Stanger
G Thompson
G Webb