



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF THE GOVERNANCE COMMITTEE

You are hereby requested to attend a **Virtual Meeting** of the **Governance Committee** on Tuesday 5 January 2021 at 2.00 pm.

A link which will be emailed to you on Tuesday 5 January 2021.

There will be a link on the website for the public to click onto 5 minutes before the meeting starts.

The Agenda for this meeting is set out below

Joseph Hughes
Town Clerk

Date: 15 December 2020

Information reports that have been circulated with this agenda will not form any part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items please contact the Town Clerk and Deputy Town Clerk in the first instance.

AGENDA

1	Apologies for Absence
2	Disclosures of Interests and Grant of Dispensations
3	Minutes of the Governance Committee held on Tuesday 29 September 2020 To note the minutes as a true record.

4	Actions arising from the Previous Minutes
4.1	Minute No 4 -Blue Plaque, Blyth Battery - ongoing discussion with Historic England and Nigel Walsh.
4.2	Minute No 6.1 & 6.2 External Auditor Report & Internal Auditor Interim Report The above were accepted by Full Council on 8 October 2020 (achieved) .
5	Budget Monitoring – All Committees
5.1	Budget Monitoring Statement
5.2	Bank Reconciliation
6	Decision Report – Budget 2021/2022 Please see attached: <ul style="list-style-type: none"> • Budget Decision Report • Appendix 1 – budget sheets – Governance • Appendix 2 – budget sheets – Environment and Community Development Committees • Appendix 3 – summary sheets of all Committees • Appendix 4 – Internal Audit Interim Report
7	Information Report Please see attached report with regard to: <ol style="list-style-type: none"> 1. Investments 2. Annual Leave Carry Over 3. Freedom of Information Requests
8	Delegated Actions There are no delegated actions to report.
9	Any Other Business This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk to be genuinely urgent.

10	<p>Date & Time of Next Meeting</p> <p>The next meeting of the Governance Committee on Thursday 29 April 2021. If current restrictions continue this will be an electronic meeting.</p>
11	<p>Part II</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public excluded, and they are instructed to withdraw.</p>

Members of the Governance Committee

J R Potts (Chair)
W Taylor (Vice-Chair)
A Cartie
K Nisbet
A Parson
J Reid
M Richardson
L Rickerby
S Stanger
G Thompson
G Webb