



BLYTH TOWN COUNCIL

Minutes of the Governance Committee Meeting held on Tuesday 6 October 2026 in the Council Chamber, Arms Everytne House, Blyth, NE24 2AS at 6:30pm.

Councillors: BW Elliott (Chair), M Peart (Vice Chair), RA Baker, D Campbell, D Carr, TE Elliott, D Johnson, D Nicholson, K Nisbet MBE (substitute), N Rolls, D Swinhoe, and J Woods (substitute).

Officers: E Brown (Deputy Town Clerk), H Jenner (Principal Officer)

Members of the Public – 0

Minute No	
1	Apologies for Absence Apologies were noted for Cllr A Cartie and M Nicholson. Cllr J Woods was present as a substitute for Cllr M Nicholson. Cllr K Nisbet was present as a substitute for Cllr A Cartie.
2	Disclosure of Interests and Grant of Dispensations None.
3	Minutes of the previous Governance Committee It was noted that the minutes of the Governance Committee meetings held 9 July 2026 were approved at the Full Council Meeting held 16 July 2026.
4	Actions arising from previous minutes None
5	Information Report – Armed Forces Covenant This was noted for information.

6	Governance Committee Budget Monitoring Report The budget monitoring for Governance Committee 2026/27 was noted by the committee, and Officers responded to Members' queries.
7	Decision Report – AGAR 2025-26 Annual Governance and Accountability Return 2025/26 Completion of Audit 2025/26 Letter. The Deputy Town Clerk spoke to clarify the report. It was RESOLVED that the members note: The successful completion of the External Audit 2025/26 with one matter arising, The information note relating to the matter arising, and The publication of the Notice of Completion of Audit 2025/26 in the Council notice board and on the Council website. (The above documents will be submitted to the next Full Council for ratification) Members noted the points above.
8	Internal Audit Interim Report 2026/27 The Interim report of the Internal Auditor was noted for information. The Deputy Clerk informed that work was ongoing regarding Accessibility in regard to the Assertion on Digital and Data Compliance.
9	Decision Report – Williams Expedition Sculpture The Committee RESOLVED to formally accept the Williams Expedition Sculpture as an asset of the Town Council. Cllrs Carr asked whether all other such sculptures had been reviewed to see if they had also been adopted properly. Cllr Rolls stated she had reviewed the minutes of meetings relating to the sculptures and this was the only one where the full process had not been followed. It was noted that a discussion regarding the time capsule at the North Farm memorial be taken to Community Development Committee.

10	Date & Time of Next Meeting The next meeting of the Governance Committee is scheduled to take place on Tuesday 5 January 2027 at 6.30 pm in the Council Chamber, Arms Everytne House.
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The meeting closed at 6.53pm.