



BLYTH TOWN COUNCIL

To: ALL MEMBERS OF BLYTH TOWN COUNCIL

You are hereby requested to attend a Meeting of the **Annual Meeting of BLYTH TOWN COUNCIL** to be held on Tuesday 13 May 2025 in the Council Chamber, Arms Everytyn House, Quay Road, Blyth. NE24 2AS. This meeting will immediately follow Public Question Time at 6.00 pm.

The Council Chamber will be open to members of the public 10 minutes before the meeting is about to commence.

The agenda for the meeting is set out below

A handwritten signature in black ink, appearing to read 'Malcolm Wilkinson', with a horizontal line underneath.

**Malcolm Wilkinson
Town Clerk
Blyth Town Council**

6 May 2025

***Electronic devices can be used to access Committee papers.
Please ensure that mobile phones are switched to silent mode
during the meeting. Members are reminded of the Code of Conduct***

AGENDA:

1	Election of the Mayor
2	Receive the Mayor's Declaration of Acceptance of Office
3	Election of Deputy Mayor
4	Apologies for absence
5	Disclosure of Interests and the Grant of any Dispensations
6	To appoint representatives of Outside Bodies <ul style="list-style-type: none">• Northumberland Association of Local Councils x 1• Friends of Ridley Park x 1• Cultural Advisory Group x 1• Heart of Blyth x 1• Town Forum x 4• Town Deal Board x 2 (pending further info)• Blyth Valley Enterprise Limited (BVEL) x 2• Blue Flag User Group x 2• Community Rail Partnership x 2• Blyth Trust for Youth x 5
7	To agree the establishment of Committees & Sub Committees

Standing Committee	Total	Reform UK	Conservative	Labour
Environment (includes Allotments/Partnership etc)	13			
Community Development (includes Planning/Community Grants/Community Events etc)	13			
Governance (includes Strategic Priorities/Budgets/Staff/Complaints etc)	13			
Total	39	22	10	7
Proportion %	100 %	57 %	25 %	18 %
Reform to allocate to Committees – 22 members Conservative to allocate to Committees - 10 Labour to allocate to Committees – 7				
Sub Committees				
Complaints & Grievance (Governance)	10			
Planning (Community Development)	10			
Staff (Governance)	10			
Community Funding (Community Development)	10			
Total	40	23	10	7
Proportion %	100	57.5	25	17.5
Reform to allocate – 23 members. Conservative to allocate – 10 members. Labour to allocate – 7 members.				
Partnership Board -4 Reform, 2 Conservative, and 1 Labour. Total 7 members Partnership Negotiating Team - 3 members Working Groups e.g., Events -All members can attend working groups (any recommendations of a working group need appropriate Standing Committee Approval). Neighbourhood Planning - All members can attend. Chaired by the Mayor.				

Please see attached for Terms of Reference for Committees

8	<p>The following provision shall only apply to the Complaints and Grievance Panel</p> <p><i>"Where any member of the Committee is unable to attend a scheduled meeting of that body, for a reasonable reason, then a representative of that a Council member of that political group (if any), to which that member belongs, may, by written notice to the proper officer at any time before the day of the meeting in question, authorise the proper officer to make a change to the standing appointments of the committee to substitute an alternative member for the duration of that meeting."</i></p>
9	<p>To appoint members to the Committees for the next municipal year</p> <p><i>NB Councillors appointed to Committees shall so act until the next Annual Meeting of the Council or until they cease to be a Town Councillor or they are amended by a resolution of the Council.</i></p> <p>The Council stood adjourned for a short period to enable the Committees to elect their respective Chairs and Vice-Chairs.</p>
10	<p>Community Development Committee Meeting to be held after Agenda Item 9 to elect the Chair and Vice-Chair</p>
11	<p>Environment Committee Meeting to be held at the rising of the Community Development Committee to elect the Chair and Vice-Chair</p>
12	<p>Governance Committee Meeting to be held at the rising of the Environment Committee to elect the Chair and Vice-Chair</p>
13	<p>Community Funding Sub Committee to be held at rising of the Governance Committee to elect the Chair and Vice-Chair</p>
14	<p>Complaints and Grievance Sub Committee Meeting to be held at rising of the Community Funding Sub Committee Meeting to elect the Chair and Vice-Chair</p>

15	Planning & Development Sub Committee Meeting to be held at rising of the Complaints and Grievance Sub Committee to elect the Chair and Vice-Chair
16	Staff Sub Committee to be held at rising of the Planning & Development Sub Committee to elect the Chair and Vice-Chair
17	<p>Working Groups – the following Working Groups need to allocate a Chair and Vice Chair. The Chair and Vice Chair of any other working groups (once they are determined) will be decided by the Standing Committee.</p> <p>Events Working Group to be held at rising of the Staff Sub Committee to elect a Chair and Vice-Chair</p>
18	<p>The Council Resumed</p> <p>To agree the Minutes of the following Council Meetings as a true record:</p> <ul style="list-style-type: none"> - Special Full Council held on 24 April 2025
19	<p>To agree the following Minutes of the Community Development Committee and the Environment Committee meetings for information:</p> <ul style="list-style-type: none"> a) Governance Committee meeting held on Thursday 24 April 2025. b) Environment Committee meeting held on Tuesday 27 February 2025
20	Matters arising from previous Council meetings
21	<p>Register of Interests</p> <p>To remind Councillors of the need to complete and return their Disclosure of Pecuniary Interests within 28 days, and keep them under review.</p>

22	<p>Date and Time of Next Meeting</p> <p>The next meeting of the Full Council will be held on Thursday 17 July 2025 in the Council Chamber, Arms Everytne House. Public Question Time starts at 6.00 pm and Council will commence directly afterwards.</p>
23	<p>PART II</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p> <p>None.</p>

MEMBERS OF THE COUNCIL:

Rick Baker
Deirdre Campbell
Daniel Carr
Adrian Cartie
Barry Elliott
Tracey Elliott
Brian Erskine
David Johnson
Caitlin Jones
Denise Nicholson
Kath Nisbet
Mark Peart
Wojciech Ploszaj
Natalie Rolls
David Swinhoe
John Woods