



## BLYTH TOWN COUNCIL

You are hereby requested to attend a **Special Meeting** of **BLYTH TOWN COUNCIL** to be held on Thursday 24 April 2025 following the rising of the Governance Committee meeting (which will commence at 5.30pm) in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

### MEMBERS OF THE COUNCIL

A Barrass (Mayor)	K Nisbet
A Cartie (Deputy Mayor)	J R Potts
D Campbell	J Reid
D Carr	M Richardson
G Davey	M Robson
S Davey	S Stanger
B Erskine	W Taylor
C Jones	A Watson

***Electronic devices can be used to access Committee papers.***

***Please ensure that mobile phones are switched to silent mode during the meeting. Members are reminded to observe the Blyth Town Council Code of Conduct***

A handwritten signature in black ink, appearing to read "Malcolm Wilkinson", with a horizontal line underneath.

**Malcolm Wilkinson**  
**Town Clerk**

**Date: 16 April 2025**

## **AGENDA:**

<b>1</b>	<b>Apologies for absence</b>
<b>2</b>	<b>Disclosure of Interests and Grant of Dispensations</b>
<b>3</b>	<b>Minutes of the previous Council and Committee meetings for approval</b> <ul style="list-style-type: none"><li>- Special Full Council 18 February 2025</li><li>- Special Full Council 27 February 2025</li><li>- Environment Committee 27 February 2025</li></ul>
<b>4</b>	<b>Actions outstanding from previous minutes</b> Verbal update re Project Shield
<b>5</b>	<b>Decision Report</b> To consider the formal Submission of Blyth Neighbourhood Plan
<b>6</b>	<b>Decision Report</b> <b>To confirm the recommendation of the Governance Committee re</b> <b>Annual Governance and Accountability Return 2024/25</b> <ol style="list-style-type: none"><li>1. Council's Internal Audit Report</li><li>2. Annual Internal Audit Report 2024/25</li><li>3. Annual Governance Statement 2024/25</li><li>4. Accounting Statements for 2024/25</li></ol>
<b>7</b>	<b>Decision Report</b> <b>To confirm the recommendation of the Governance Committee re</b> Appointment of Internal Auditor 2025/26
<b>8</b>	<b>Decision Report</b> Armed Forces Covenant

<b>9</b>	<p><b>The next meeting date</b></p> <p>The Annual Meeting of the Council meeting will be held on Tuesday 13 May 2025.</p>
<b>10</b>	<p><b>Any Other Business</b></p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.</p>
<b>11</b>	<p><b>Part II</b></p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>
<b>12</b>	<p><b>Decision Report</b></p> <p>Freedom of the Town nomination</p>